



AGENDA
GVR PICKLEBALL CLUB BOARD OF DIRECTORS MEETING

Thursday, January 16, 2025 – 4-6pm
West Center Auditorium, Room 2

Join via ZOOM:

<https://us06web.zoom.us/j/84583576512?pwd=D2pRadRntarRA5q8tBzHxwbeOm9Lzv.1>

Passcode 622834

1. **Call to Order (President) – 1 minute**
2. **Roll Call (Secretary) – 2 minutes**
3. **Approval of the Agenda (President) – 1 minute**
4. **Approval of the 12/19/2024 Meeting Minutes (Secretary) – 1 minute**
5. **Approval of the Treasurer's Report (Treasurer)(See Addendum 1) – 5 minutes**
6. **Announcements: – 1 minute each**
 - a) Jay Salerno Member at Large - Washburn
 - b) Greg Wright Member at Large - Washburn
 - c) Club Showcase January 31st – Wright M
 - d) Dance & Dine February 1st – Wright M
 - e) Byrd Penny Clinic – February 10-13 - Hammerle
 - f) New schedule monitor at EC – Washburn
 - g) CR and EC display cases updated - Washburn
7. **Old Business – 1 minute each**
 - a) Court Expansion proposal update – Washburn
 - b) Motion to purchase [Roller / Broom storage cabinet](#) update - Washburn
8. **New Business: - Various times**
 - a) Motion: Proceed in moving forward with allocating club investment funds and executing any necessary agreements to complete the architectural scope of work for possible improvements at Canoa Ranch and the Pickleball Center at a cost not to exceed Ten Thousand dollars (\$10,000) (see Addendum 2) – Stock – 20 minutes
 - b) Motion: Allow non-GVR members to participate in the March 2025 Tournament - Elder
9. **Committee Reports / Comments – 1 minute each**
 - a) Court Management – Elder, Salerno, Wright G
 - b) Club league
 - c) APPL - Hammerle
 - d) Advance Play Program Pilot – Hammerle
 - e) Tournament – Elder
 - f) Scheduling – Reynolds
 - g) Technology Oversight - Furumoto
 - h) Communications – Washburn
10. **Club Board Comments (non-committee related) – 1 minute each**
11. **Member Comments – 5 minutes each**
12. **Closing Comments / Move to adjourn**
13. **Next Board Meeting: Thursday, February 20, 2025, 4-6pm, West Center, Room 2, 1111 S. GVR Drive**
14. **Adjourn**

Committee / Work Area Reports

President (Jeff Washburn):

1. Met with various BOD members regarding their areas of assignment.
2. Conducted club business via email and other communications (BOD planning meeting, replies to inquiries, initiation of inquiries, phone calls, 1:1 meetings).
3. Met with GVR representatives re: Club proposal to add new courts. Memorandum of Understanding (MOU) is in process.
4. Conducted December BOD meeting.
5. Conducted January BOD working session.
6. Conducted court expansion steering committee meeting.
7. Met with various committees / leads.

Vice President (Janet Reynolds):

1. 12-6-24 Board Planning Meeting
2. 12-18-24 initial meeting with the core website committee members to discuss goals and next steps in reviewing the website. (Julie Mueller, Sam Schaen, Furumoto, Reynolds)
3. 12-23-24 Met with Beilke at PBC to discuss multitude of Court schedule changes for Jan 2025: APPL matches/ practices, Penney Clinics and some associated Cour assignment re-arrangements to accommodate all.
4. 12-30-24 Met with GVR (Somers/Whitman) Re: court expansion
 - a. received Architect estimate (\$6700+\$500 +additional site visit expenses, for PBC & Canoa estimates)
 - b. PBClub communicated that the 1st draft of GVR generated MOU too much liability risk for the Club. GVR was open to PBClub creating an alternative Draft.
5. Submitted request for future Pickleball Plus enhancements.
6. 1-9-25 Court Expansion Steering Committee. discussed bringing the Architect Estimate to Board on 1-16-25 to Board as a motion to approve expense (see #4 above). Group concurred to accept this expense as sunk cost, because the Club had committed in our court request to GVR to cover ALL costs associated with courts.
7. Next Scheduling Comm meeting 1-14-25.
8. Responded to Member inquiries: Dues Renewal processing problems, Request to add more courts to Ladies Mixer at East, East Bulletin Board with current court schedules.
9. Beilke/Salerno installed a TV monitor (GVR) and laptop (Beilke) to display East center Court Schedule To replace paper copies on the Bulletin Board.

Secretary (Julia Sheppard-Cole and incoming Secretary Maribeth Kwasneski):

1. Prepared meeting minutes / notes for BOD and working session meetings
2. Participated in December BOD meeting (Julia)
3. Participated in December and January BOD Working Sessions.
4. Worked with Maribeth on transition to Secretary role.
5. Working with Club President on club operations (e.g., email, workflows)
6. Provided follow up with club members and others as needed.
7. Worked on other club projects as requested.

Treasurer (Nina Campfield):

1. Participated in board planning sessions
2. Prepared Financial Statements for December 2024
3. Participated in Court Expansion Steering Committee meetings
4. Reviewed Memorandum of Understanding
5. Provided information on Treasurer needs for PB+ upgrade
6. Dealt with various payment issues
7. Reviewed Drop Squad transactions
8. Financial statement attached (see addendum).
Checking account balance: \$ 6,813.15*
Savings account balance: \$ 3,502.82

*\$4,818.34 of December Membership Fees not transferred to Chase but included in income (transferred in early January); \$4385.58 held for Drop Squad Investments: \$ 43,030.05

Members at Large

Mary Wright (Social) – Member Engagement Committee:

1. **SOCIAL** - No Dink & Dine in December
2. **SATURDAY, JANUARY 18TH - DROP SQUAD THANK YOU PIZZA PARTY**
@ East Center, 4:30pm-8:00pm
Coach Carol Hammerle - *“On behalf of the Drop Squad, I would like to invite you to a Thank You party. Please sign up at gvpc.pickleball.plus”*
3. **FRIDAY, JANUARY 31ST, 1PM-5PM - LAS CAMPANAS REC. CENTER**
GVR is sponsoring the annual Club Showcase. We will be hosting a club-specific table and demonstration court.
4. **SATURDAY, FEBRUARY 1ST - ANNUAL DINE & DANCE @ WEST CENTER**
Catered pasta dinner, music provided by Angel Perez & his drummer, Daniel.
Please sign up at gvpc.pickleball.plus.
5. **CLUB APPAREL** - Cindy Meekin is back at the Wednesday Green Valley Farmers Market. She will have apparel options with our Club logo.
6. **FACEBOOK** - There are currently 319 active members on the Club private page.
7. **WELLNESS** - Sent get well and sympathy cards as needed.
8. Participated in January 2025 BOD working session.

Jay Salerno (Court Management, Inter-club League):

1. Wrote numerous work orders to GVR for repairs.
2. Continue working on space utilization.
3. Assembled and installed ball cabinet for PBC closet.
4. Participated in December BOD working session.
5. Attended December BOD meeting

Wes Elder (Court Management):

1. Stocked balls at various centers as needed.
2. Evaluated new squeegee type court water clearing tool.
3. Submitted proposal for new Roller Cabinet at Canoa Ranch.
4. Participated in BOD working session
5. Attended December BOD meeting

Greg Wright - Incoming Member at large (Assignment TBD)

1. Continued work with Ratings Committee
2. Conducted testing events in December
3. Attended January 2025 BOD working session
4. Met with club president and other BOD members re: orientation and assignment definition

Past President (non-voting member of BOD) (Patrick Furumoto):

1. Attended the following meetings: BOD planning session, scheduling committee and new member mentor meeting.
2. Attended the Court Expansion Steering Committee meeting.
3. Solicited volunteers for the Court Liaison program to attend an initial meeting January 14th .
4. Met with Ray Kuehl to get an update on the progress of the Pickleball Plus porting project.
5. Compile the requirements for future Pickleball Plus enhancements based upon feedback from the Club Board and others.
6. Had an initial meeting with the core website committee members to discuss goals and next steps in reviewing the website.

Webmaster - Sam Schaen, Chair

1. Added / removed splash page pop-ups and edited content as requested by BOD
2. Worked on creating new workflow process for club contact forms and email directive processes

Tournaments - Maria Avecedo, Chair

1. St. Patrick's Tournament is underway for March 15-16, 2025. This is targeted as a fundraising event. Many details and activities are “works in process”.

Addendum 1

1. Financial Statements

Statement of Financial Activity
GVR Pickleball Club
January 1 - Decembere 31, 2024 By Month

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Year to Date	Budget	Remaining Budget
Income															
Dues - Online	4,545.00	1,335.00	660.00	270.00	180.00	90.00	90.00	165.00	45.00	330.00	465.00	4,770.00	12,945.00	20,250.00	7,305.00
Dues - Paper	460.00	115.00	135.00	45.00	45.00	15.00	0.00	0.00	0.00	15.00	75.00	0.00	905.00	2,250.00	1,345.00
PB+ User Fees	0.00	1,389.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,389.00	0.00	(1,389.00)
Membership Refunds	0.00	(30.00)	(15.00)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	(15.00)	0.00	(60.00)	0.00	60.00
Name Badges Income	0.00	725.00	320.00	167.57	351.00	0.00	0.00	0.00	0.00	0.00	324.00	0.00	1,887.57	2,200.00	312.43
Social Events Income	1,691.00	0.00	60.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	440.00	2,191.00	0.00	(2,191.00)
Tournaments Income	0.00	988.00	1,720.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,708.00	3,500.00	792.00
Classes and Clinics Inc	850.00	(80.00)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	160.00	930.00	6,000.00	5,070.00
Club Donations	5.00	25.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	30.00	0.00	(30.00)
Raffle Proceeds	0.00	0.00	3,920.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,920.00	0.00	(3,920.00)
Clothing Income	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Interest Income	0.03	0.03	462.18	92.76	0.03	392.26	0.03	0.03	506.15	68.05	72.88	346.47	1,940.90	1,472.52	(468.38)
Miscellaneous Income	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Income	7,551.03	4,467.03	7,262.18	575.33	576.03	497.26	90.03	165.03	551.15	413.05	921.88	5,716.47	28,786.47	35,672.52	6,886.05

Statement of Financial Activity
GVR Pickleball Club
January 1 - Decembere 31, 2024 By Month

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Year to Date	Budget	Remaining Budget
Expenses															
Operating Expenses															
Pickleballs	0.00	940.57	466.82	591.94	0.00	53.04	2,511.57	0.00	26.51	0.00	0.00	0.00	4,590.45	7,500.00	2,909.55
Name Badges Expense	0.00	894.87	95.94	41.57	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,032.38	600.00	(432.38)
Social Events Expense	4,127.54	121.51	0.00	1,190.09	174.94	0.00	0.00	0.00	120.00	142.81	0.00	382.22	6,259.11	3,600.00	(2,659.11)
Tournaments Expense	0.00	0.00	528.85	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	528.85	4,000.00	3,471.15
Classes and Clinics Exp	5,120.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,120.00	7,200.00	2,080.00
Clothing Expense	0.00	0.00	0.00	0.00	0.00	0.00	166.07	0.00	0.00	0.00	0.00	0.00	166.07	2,200.00	2,033.93
Overhead Expenses															
Court Impr & Equip	131.91	0.00	14.84	30.24	0.00	0.00	296.27	0.00	149.95	694.02	703.92	151.36	2,172.51	3,000.00	827.49
Office Expenses	31.68	265.53	115.64	107.62	958.65	31.68	(656.91)	109.51	31.68	31.68	129.26	85.87	1,241.89	720.00	(521.89)
Insurance	0.00	0.00	0.00	0.00	0.00	0.00	807.00	0.00	0.00	0.00	0.00	0.00	807.00	900.00	93.00
WINK	4.99	5.99	5.99	5.99	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	22.96	60.00	37.04
WIX	0.00	0.00	0.00	50.60	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	50.60	300.00	249.40
Pickleball Plus	1,328.02	404.72	498.68	407.66	670.69	167.31	236.79	159.23	159.81	155.81	519.58	4,985.49	9,693.79	3,750.00	(5,943.79)
Stripe Fees	298.38	119.98	117.07	13.32	8.88	4.44	4.44	8.14	2.22	0.00	23.38	258.84	859.09	1,466.68	607.59
Misc Bank Fees	(30.00)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	(30.00)	0.00	30.00
P.O. Box Fee	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	182.00	0.00	182.00	125.00	(57.00)
Misc. Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Expenses	11,012.52	2,753.17	1,843.83	2,439.03	1,813.16	256.47	3,365.23	276.88	490.17	1,024.32	1,558.14	5,863.78	32,696.70	35,421.68	2,724.98
Net Income Less Expense	(3,461.49)	1,713.86	5,418.35	(1,863.70)	(1,237.13)	240.79	(3,275.20)	(111.85)	60.98	(611.27)	(636.26)	(147.31)	(3,910.23)	250.84	4,161.08
Donations Received	580.00			1,000.00	1,754.70	7,244.78	1,309.00	5,991.18	558.25		370.00		18,807.91 *		
Donations Made				1,580.00				1,380.00	3,000.00	7,892.33		370.00	14,222.33		
Donations Pending	580.00	580.00	580.00	0.00	1,754.70	8,999.48	10,308.48	14,919.66	12,477.91	4,385.58			4,385.58		

\$200 to Parkinsons Support Grp

* Drop Squad = \$16,857.91

AIA® Document G802® – 2017

Amendment to the Professional Services Agreement

PROJECT: *(name and address)*
GVR Pickleball - Site Planning Study

AGREEMENT INFORMATION:
Date: July 15, 2015

AMENDMENT INFORMATION:
Amendment Number: 014
Date: December 12, 2024

OWNER: *(name and address)*
Green Valley Recreation
1070 S Calle De Las Casitas
Green Valley, AZ 85614

ARCHITECT: *(name and address)*
Shive-Hattery
4330 N. Campbell Ave. #268
Tucson, AZ 85718

The Owner and Architect amend the Agreement as follows:

1. Architectural planning study for two existing Centers: the GVR Pickleball Center at 2612 S Camino De La Canoa, Green Valley, AZ 85614, and the Canoa Ranch Center at 5750 S Turquoise Canyon Dr, Green Valley, AZ 85614.

The scope of the study is based upon our 11-15-24 meeting with GVR and the GVR Pickleball Club. The Club would like to review both sites for feasibility to add additional courts and recreation amenities (such as shade structures, social break areas, practice areas, etc.). We will perform updated PC Zoning analysis and offer feedback.

2. The deliverables for this study will include Executive Summary of findings, conceptual-level 2D site plan drawings and an Overall Project Budget as described in #5 below. If the Club desires 3D renderings for marketing/fundraising purposes, we can provide them for an additional fee per site (described below).

3. Field observations of the existing sites: We will use existing drawing information and online Pima County GIS/orthophoto imagery (as previously provided by GVR) to gather data for the study.

4. Meetings: Shive-Hattery will meet in-person with representatives from GVR and the Pickleball Club on-site to tour the Pickleball Center and Canoa Ranch Center. We will have two subsequent follow up meetings (in-person or via Microsoft Teams per GVR's preference.)

5. Conceptual Cost Estimate: Based on the information from the study, we will work with pickleball court builders to prepare a conceptual project budget for the potential projects.

6. Exclusions:

- Construction documents, specifications, engineering drawings, bid and construction phases are excluded. The scope of this project is a study only.
- Board or P&E Committee meetings are excluded (not anticipated to be required).
- Site development plans, civil engineering, site surveys, landscape and geotechnical engineering.
- Electrical or other utility coordination is not required or included.
- Site visits and meetings other than those described above.

The Architect's compensation and schedule shall be adjusted as follows:

Compensation Adjustment:

Fixed fee of \$6,245.00 plus \$500.00 Reimbursable Allowance for travel and printing.

3D rendered site plans (aerial views) can be provided for an additional fee of \$1,600 per site.

Schedule Adjustment:

We anticipate a six-week duration for this project after Notice To Proceed.

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User Notes:

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